



BENEFICIARIES OF THE GRANT

- Persons at any stage in their career who are already working on a part-time or full-time basis in any part of the adult education sector (formal, non-formal or informal), including volunteer staff as well as those who are formally employed.
- Persons involved in the in-service training of adult education staff
- Former teachers and other educational staff (see above) re-entering adult education
- Persons who have completed a qualification leading to a career in adult education and intend to start or re-start a career in adult education
- Persons who are recycling into adult education from other labour market situations (work, retirement, absence from professional life due to family responsibilities etc.)
- Other education staff

HOW TO APPLY FOR THE GRANT

1. If you are interested in our course, please write to the e-mail address segreteria@eanetwork.be and we will send you a pre- registration form to fill- out with your data.
2. As soon as we receive it, we will send you via e-mail a confirmation of pre-registration.
3. Visit the website or contact the National Agency of your Country (click [here](#) for the list of National Agencies) and look for the action Grundtvig – in service staff training grant to find the application form for the grant.
4. Fill in the application form, attach the confirmation of pre-registration (see above point 2) and any other documents required by your National Agency. Once you have prepared all these documents, send it to your National Agency.
5. The deadline for sending the application for the Grundtvig grant are:
 - 15/01/2010** (for training starting on or after 1 May 2010)
 - 30/04/2010** (for training starting on or after 1 Sept 2010)
 - 15/09/2010** (for training starting on or after 1 Jan 2011)
6. In case of success of your application for a Grundtvig grant, please inform us as soon as possible, in order to go ahead with your definitive registration.
7. As soon as we will receive your confirmation, we will send you all the information on the course location and the program of the training activities.